



Internal Curator

At SnapComms, we make internal communications mighty. We're an award-winning, innovative software company which started small and is now taking on the world.

We've developed a suite of powerful internal communication tools to help organizations better inform, engage and inspire their staff. These range from high-impact emergency alerts and scrolling tickers, to screensavers and interactive surveys. Today, our software is used by more than 2.5 million employees in 75 countries.

Our customers are large organizations from every different industry (healthcare, financial services, frontline, education and more) and part of the world (the Americas, UK, Asia and elsewhere).

SnapComms has grown into a successful, fast-growing organization by making people the core of everything we do. We're a diverse and inclusive team with an unbeatable team culture based around collaboration, continuous improvement and a commitment to employee experience. We're future-focused, working closely with customers to deliver the best solutions for their needs – today, tomorrow and beyond.

But the SnapComms story is just beginning. That's where you come in...

What is the Role?

We are looking for a superstar to come and join our amazing team as an Internal Curator. This role will see you become a subject matter expert on the SnapComms platform and the value it brings to our customers and their end-user employees.

You will work with various key stakeholders understanding their communication needs and then support them by crafting visually appealing and beautiful content using the SnapComms platform.

Who are we looking for?

We're looking for someone who can think creatively, can understand the vision of our customers and has the ability to transform text-based content into powerful and visually appealing messages that grab attention and WOW's employees.

You will document and share your learnings with the wider SnapComms team and will become the go to person for employee messaging best practice and governance.

What will your day look like?

As a subject matter expert on our SnapComms platform, you will know how the platform delivers value to all customers. You will collaborate with internal stakeholders to understand their needs and support them in delivering their content. You'll stay up to date with the latest features and enhancements and weave these into your creative messages.

What sort of person are you?

You are someone who prides themselves on building relationships with stakeholders and becoming a trusted partner who helps achieve their communication goals. You have a creative eye and can prioritise and manage multiple priorities at once.

It goes without saying you are a clear and confident communicator to diverse audiences.

You are passionate about delivering high levels of service and take pride in all you do.

What can you back it up with?

You will have at least 2 years' experience in a support role and be able to demonstrate strong computer skills.

What's in it for you?

SnapComms is an amazing place to work. How amazing? You'll be well-fed with monthly staff BBQs, weekly fresh fruit and celebratory cakes. You'll be inspired by our location near Takapuna beach, with offices full of natural light and a large sunny deck for lunch or relaxing. You'll be motivated by celebrating shared successes across the whole company, with regular off-site team-building events.

When you invest in us by joining the team, we invest in you through professional development – travel, training and mentoring opportunities to expand your knowledge and grow your skills.

We firmly believe in work/life balance, so you'll be able to work from home some days, enjoy flexible hours and wear casual attire.

You'll also receive a commute to work incentive, free on-site massage each month and paid volunteering days – as well as doing a job you love in an environment that encourages you to be your best every day. See more about being part of the SnapComms team [on our website](#).

If the above sounds like you, then go ahead and apply by sending a cover letter telling us a bit about you and why this opportunity excites you. Let us know how your experience can contribute to our success, along with sending your CV to jobs@snapcomms.com